

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held on Wednesday 5th September 2018 at the Civic Offices, Wellington Road Community Centre, Rhyl commencing at 6.00pm.

PRESENT

Councillor A. J. Rutherford (Chair)

Councillors Blakeley, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, A. S. Johnson, B. Jones, K. R. Jones, Mrs P. M. Jones, Mrs D. L. King, Ms J. McAlpine, B. Mellor, Mrs W. M. Mullen-James, Miss S. L. Roberts, Ms V. Roberts, T. Thomas and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk
Miss H. J. Windus – Deputy Town Clerk

32. APOLOGIES

Apologies were submitted from Councillors J. Ball, Mrs J. Butterfield JP MBE, Ms J. Hughes and P. Prendergast.

33. VACANCY IN THE OFFICE OF COMMUNITY COUNCILLOR (DERWEN WARD)

The Town Clerk reported the election of Miss Sarah L. Roberts and welcomed her back to the chamber.

34. VACANCY IN THE OFFICE OF COMMUNITY COUNCILLOR (BRYNHEDYDD WARD)

The Town Clerk advised that there would be a by-election on 13th September, with three candidates standing.

35. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – JULY/AUGUST 2018

The Town Clerk presented his report (circulated with agenda) detailing the schedule of payments made.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
533	Shire Leasing	337.33	Quarterly Lease Payment for Avaya Telephone System
534	BT	391.38	Rentals and Call Charges
535	BT	88.86	Line Rental
536	Sioned-Graham Cameron	468.25	Translation Fees
468	Sage & Co	31.00	Payroll Fees July 2018
537	HSBC	5.50	Bank Charges 17th May to 16th June 2018
475	Denbighshire CC	707.00	NNDR for Wellington Road - Payment 4 of 10
476	Benefits Advice Shop	916.66	Part-Time Appeals Officer - Payment 4 of 12

Voucher No.	Supplier name	Amount £	Description of Goods & Services
538	Flintshire CC	4,214.51	Pension Contributions & Deficit Funding June 2018
539	HMRC	2,649.55	Pay Deductions June 2018
540	RTC Staff	6,763.70	Staff Salaries July 2018
541	Gunsmoke Communications	1,440.00	Event Management Fees June 2018
542	Neopost	200.00	Franking Machine Top-Up
550	Sage & Co	107.00	Payroll Services - Settle Arrears
477	Citizens Advice Bureau	2,000.00	Energy Efficiency Officer 17/18 Payment 2 of 4
551	Rhyl Community Association	2,500.00	Tynewydd CC Management Fee Q2 2018/19
552	HSBC	11.90	Bank Charges 17th June to 16th July 2018
561	RTC Staff	7,206.24	Staff Salaries August 2018
562	Gunsmoke Communications	1,600.00	Event Management Fees July 2018
563	Flintshire CC	4,199.27	Pension Contributions and Deficit Funding July 2018
564	HMRC	2,634.13	Pay Deductions July 2018
565	Canda Copying	338.10	Rental and B&W Copies
566	Canda Copying	232.08	Colour Copies
475	Denbighshire CC	707.00	NNDR for Wellington Road - Payment 5 of 10
476	Benefits Advice Shop	916.66	Part-Time Appeals Officer - Payment 5 of 12
	Total payments	£40,666.12	

RESOLVED that the report was approved.

36. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the Council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
553	Newsquest Media Group	Advert to support Rhyl Carnival	48.00
554	North & Mid Wales Association of Town Councils	Annual Subscription 2018/19	80.00
555	Gunsmoke Communications	Social Media Costs for Retro Rhyl event	35.56
556	Gwasg Helygain	Flyers for Retro Rhyl Event	220.60
557	Llandudno Mayors Charity	Ticket for Charity Event 31 August 2018	25.00
569	Royal British Legion	Silhouette Soldier	250.00

		Total emergency payments made during August recess	£659.16
558	Cllr Win Mullen James	Mayoral Allowance 18/19 Payment 2 of 3 (£500 less £336.16 inauguration expenses)	163.84
559	Cllr E Chard	Deputy Mayoral Allowance 18/19 Payment 2 of 3	166.67
560	BJJ Solutions	ICT support 2018/19	1,554.00
567	Link Mailing Systems Ltd	Ink for Franking Machine	194.90
568	Fantazia Imports Limited	Fireworks for Display on 5 th November 2018	6,240.00
570	Cllr Win Mullen-James	Reimbursement of Ticket payments (Mayoral Support)	50.00
571	Denbighshire CC	Rhyl Waterpark – Payment 2 of 3 for 2018/19	32,622.00
Total payments to be made after this committee			£40,991.41
Total Schedule B			£41,650.57

RESOLVED that the schedule was approved for payment and signed by two councillors.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency

37. FINANCIAL ACCOUNTS TO 31st JULY 2018 AND FORECASTS FOR THE 2018/19 FINANCIAL YEAR

The Chair referred to the Town Clerk and Finance Officer's joint report (circulated with agenda) showing performance against budget.

RESOLVED that report was received.

38. INVESTMENTS REPORT: FIRST QUARTER

The Chair presented the Town Clerk and Finance Officer's joint report (circulated with agenda) showing the council's investment returns from April to June.

RESOLVED that the report was received.

39. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – RHYL CONSERVATION AREA PROPOSED BOUNDARY CHANGES

The Chair referred to the consultation document (covering letter circulated with agenda) (hard copy of full document available in the office).

RESOLVED that the document was received.

40. CORRESPONDENCE: SCHOOL LIAISON OFFICERS – WELSH GOVERNMENT RESPONSE

The Chair reported receipt of the above (circulated with agenda) confirming that Welsh Government will be providing financial support for the 2019/20 programme.

Councillor Mrs Win Mullen-James thanked members for supporting her request for the town council to write to Welsh Government on this issue.

RESOLVED that the correspondence was received.

41. APPOINTMENT OF ADDITIONAL COMMUNITY SCHOOL GOVERNOR – YSGOL LLEWELYN, RHYL.

Further to minute no.7 of the Annual Meeting of Council held on 16th May 2018, the Chair reported the resignation of Councillor Ms J. L. McAlpine from the position and asked members to consider appointing a replacement.

RESOLVED that Councillor Ms V. Roberts was appointed.

42. REVIEW OF TOWN AND COMMUNITY COUNCILS – OUTLINE FINDINGS AND RECOMMENDATIONS

Further to minute no.121 of the meeting held on 7th March 2017, the Chair referred to the Town Clerk's report and to the outline findings and recommendations (circulated with agenda) of the Independent Review Panel; which had now been published and would be considered by Welsh Government.

RESOLVED that the report and findings were received.

43. MEMBER'S ITEM: FORMER TOWN COUNCILLOR MRS MARIE McMONNIES

Councillor Mrs P. M. Jones paid tribute to Mrs McMonnies, who she described as an inspirational, hard working woman who achieved much for her ward residents during her 12 years as a town councillor.

Councillor Jones went on to say that she was also close personal friend of hers and would be sorely missed by everybody who knew her.

44. MEMBER'S ITEM: DYFFRYN SUPPORT AGENCY

Councillor Mrs E. M. Chard advised that she had recently visited a Dyffryn Support Agency provision on Grange Road in Rhyl, and had been impressed with what was on offer there for people with a wide range of disabilities, which she wanted to share with members.

45. MEMBERS' INFORMATION ITEM: 'WILD RHYL'

The Town Clerk asked for an additional volunteer to help out at 'Wild Rhyl' on Saturday 22nd September.

RESOLVED that Councillors B. Blakeley, A. R. James, K. R. Jones, Mrs D. L. King and B. Mellor offered their services.

46. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

47. WELL-BEING OF FUTURE GENERATIONS ACT 2015

The Town Clerk presented his confidential report (circulated with agenda) beginning the preparation of an annual report evidencing how the town council is working towards Welsh Government's seven goals and contributing to the Conwy and Denbighshire Public Service Board's actions and priorities.

Members thanked the Town Clerk for a very comprehensive report, and agreed that this work would need to dovetail with the Town Plan document.

RESOLVED that:

- (i) *The Town Clerk to prepare a draft report incorporating his initial work for Council to consider at its next meeting.*
- (ii) *The Strategic and Operational Planning (SOP) Committee to ensure that the Wellbeing Goals are woven into the next Town Plan.*

48. CLOSURE OF MEETING

There being no further business the Chair closed the meeting.

Chair:

Date: