

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held via video conference on Wednesday 2<sup>nd</sup> December 2020 commencing at 6.00pm.

**PRESENT**

Councillor A. J. Rutherford (Chair)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, Mrs J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, B. Jones, K. R. Jones, Mrs D. L. King, Ms J. L. McAlpine, Mrs W. M. Mullen-James, Miss S. L. Roberts, Ms V. Roberts, T. Thomas, R. Turner and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk  
Miss H. J. Windus – Deputy Town Clerk

**7. APOLOGIES**

Apologies were submitted from Councillors J. Ball, Mrs P. M. Jones, B. Mellor and P. Prendergast (could not connect).

**8. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) – NOVEMBER 2020**

The Chair referred to the Town Clerk’s report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
1055	Rhyl Community Assoc	2,625.00	TNCC Management Fees Q3
1058	HSBC	6.50	Bank Charges 17September to 16 October 2020
1059	Gunsmoke Communications	1,440.00	Management Fee Sept 2020
985	Benefit Advice Shop	916.67	Appeals Officer 20/21 Payment 8 of 12
984	Denbighshire County Council	736.00	NNDR 20/21 for Wellington Road Office – Payment 8 of 10
1060	HMRC	3,433.79	PAYE Deductions Oct 2020
1061	Clwyd Pension Fund	4,710.72	Pensions Deductions & Deficit Funding Oct 2020
1062	RTC Staff	7,356.05	Staff Salaries November 2020
	<b>Total payments</b>	<b>£21,224.73</b>	

Category	Description	Amount
Santander	Interest on 31 Day Notice Account	23.57
HSBC	Interest on 7 Day Deposit	0.67
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	<b>Total income</b>	<b>£26.25</b>

**RESOLVED** that the report was approved.

9. **AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to minute no.143 of the meeting of Council held on 15<sup>th</sup> March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher No.	Supplier Name	Description of Service	Amount £
1071	Denbighshire CC	Grounds Maintenance Service Level Agreement 2020/21	£36,886.28
1072	Denbighshire CC	Remembrance Gardens Maintenance Service Level Agreement 2020/21	£6,778.08
1073	BJS Solutions	4 x Laptops etc to facilitate home-working for staff	£3,781.10
1074	BJS Solutions	Renewal of Anti-Virus	£179.94
1075	Collisons Ltd	Mayor's Christmas Cards	£79.82
1076	Rhyl Steam Preservation Trust	Insurance premium for Billy & Nameplate 2020/21	£122.00
1077	Denbighshire CC	Service Charges for Wellington Road CC April to December 2020	£11,469.00
<b>Total</b>			<b>£59,296.22</b>

**RESOLVED** that the schedule was approved for payment, and would be signed by two councillors in due course.

**FURTHER RESOLVED** that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

10. **FINANCIAL ACCOUNTS TO 31<sup>st</sup> OCTOBER 2020 AND FORECASTS FOR THE 2020/21 FINANCIAL YEAR**

The Town Clerk presented his and the Finance Officer's report (circulated with agenda) on progress and performance against budget.

**RESOLVED** that the report was received.

11. **HONORARY FREEMAN/FREEWOMAN POLICY**

In line with the council's policy, the Town Clerk submitted his report on the annual opportunity for members to nominate an individual for consideration (circulated with agenda).

The Town Clerk advised that members had until 12.00pm on Monday 7<sup>th</sup> December to put the name of an individual forward to him.

**RESOLVED** that the report was received.

12. **EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2)

*of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.*

**13. ANNUAL BUDGET / FIVE-YEAR FINANCIAL PLAN**

The Town Clerk referred to the Strategic and Operational Planning (SOP) Committee's recommendations for the 2021/22 Annual Budget, including a revised Five-Year Reserve Recovery Plan and precept level (circulated with agenda), for members' consideration, amendment and approval to the meeting of Council on 16<sup>th</sup> December.

**RESOLVED** *that the report was received and approved for recommendation to the meeting of Council on 16<sup>th</sup> December 2020.*

**14. CLOSURE OF MEETING**

There being no further business the Chair closed the meeting.

Chair: .....

Date: .....