

At the **MEETING of COUNCIL**, held via video conference, on Wednesday 16<sup>th</sup> September 2020 commencing at 6.00pm.

**PRESENT**

Councillor Mrs E. M. Chard (Mayor)

Councillors B. Blakeley, Mrs J. Butterfield JP MBE, A. R. James, B. Jones, K. R. Jones, Mrs D. L. King, Ms J. L. McAlpine, Mrs W. M. Mullen-James, P. Prendergast, Ms V. Roberts, A. J. Rutherford, T. Thomas, R. Turner and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk  
Miss H. J. Windus – Deputy Town Clerk

**152. OPENING OF MEETING & APOLOGIES**

Apologies received from J. Ball, Mrs J. Chamberlain-Jones, Ms. J. Hughes, and B. Mellor.

The Town Clerk reminded members that, as agreed at the meeting held on 22<sup>nd</sup> July 2020, apologies will be accepted by any member not present at tonight's meeting on the assumption that they have not been able to join the meeting due to experiencing technical difficulties.

**RESOLVED** that apologies be recorded for A.S. Johnson, Mrs. P.M. Jones and Miss S. Roberts.

**153. MINUTES**

The minutes of the following meetings of Council and committees were submitted for approval as a correct record:

Meeting of Council - 22<sup>nd</sup> July 2020 - Min.Nos. 143-151

Proposed by Councillor Mrs E. M. Chard and seconded by Councillor Mrs D. L. King and **RESOLVED** as a correct record.

Planning decision taken - July-August 2020 - Schedules 12-15

Proposed by Councillor Mrs W. M. Mullen-James and seconded by Councillor Ms J. L. McAlpine and **RESOLVED** that the decisions were approved.

**154. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) MARCH-JUNE 2020**

The Mayor referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made and income received.

*July 2020*

Voucher No.	Supplier Name	Amount £	Description of Goods & Services
1014b	Shire Leasing	337.33	Avaya telephone system Q2 for 2020/21

1015	BT	372.60	Line rental & call charges
1016	BT	105.12	Line rental
1017	HSBC	6.50	Bank charges 17 May to 16 June 2020
1018	Gunsmoke Communications	1,440.00	Management fee June 2020
985	Benefit Advice Shop	916.67	Appeals Officer 20/21 payment 4 of 12
984	Denbighshire County Council	736.00	NNDR 20/21 for Wellington Rd office – payment 4 of 10
1019	HMRC	2,702.79	PAYE deductions for June 2020
1020	Clwyd Pension Fund	4,224.77	Pensions deductions & deficit funding for June 2020
1021	RTC staff	7,175.88	Staff salaries for July 2020
990	Citizens Advice Bureau	2,000.00	Fuel Poverty Officer 20/21 payment 2 of 4
<b>Total Schedule A Payments</b>		<b>£20,017.66</b>	

Category	Description	Amount
Interest	Santander 31 Day Notice Account	23.39
VAT refund	HMRC Q1 April to June 2020	1,323.20
Interest	HSBC 7 Day Deposit	0.46
Interest	HSBC 7 Day Deposit	0.46
Interest	HSBC 7 Day Deposit	0.46
Interest	HSBC 7 Day Deposit	0.46
Interest	HSBC 7 Day Deposit	0.46
<b>Total Income</b>		<b>£1,348.89</b>

*August 2020*

Voucher No.	Supplier Name	Amount £	Description of Goods & Services
1025	HSBC	6.50	Bank charges 17 June 16 July 2020
1028b	Gunsmoke Communications	1,440.00	Management fee July 2020
985	Benefit Advice Shop	916.67	Appeals Officer 20/21 payment 5 of 12
984	Denbighshire County Council	736.00	NNDR 20/21 for Wellington Rd office – payment 5 of 10
1026	HMRC	2,702.59	PAYE deductions for July 2020
1027	Clwyd Pension Fund	4,224.77	Pensions deductions & deficit funding for July 2020
1029	RTC staff	7,175.68	Staff salaries for July 2020
1034	Denbighshire County Council	15,000.00	CCTV 20/21
<b>Total Schedule A Payments</b>		<b>£32,202.21</b>	

Category	Description	Amount
Interest	Santander on 31 Day Notice Account	23.57
Interest	HSBC on 7 Day Deposit	0.46
Interest	HSBC on 7 Day Deposit	0.46
Interest	HSBC on 7 Day Deposit	0.46
Interest	HSBC on 7 Day Deposit	0.46
Precept	Denbighshire County Council 2 of 3 for 2020/21	184,537.00
<b>Total Income</b>		<b>£184,562.41</b>

**RESOLVED** that all reports were approved.

**155. AUTHORISATION OF PAYMENTS / ADDITIONS TO THE APPROVED SUPPLIERS LIST (SCHEDULE B)**

Further to minute no.143 of the meeting of council held on 15<sup>th</sup> March 2017 and in accordance with the council's adopted financial regulations, the Town Clerk submitted schedule B (a list of non-regular payments to be released over the coming month) and details of one additional supplier to be added to the suppliers list after members' approval.

**RESOLVED** that the following was approved for payment and would be signed by two councillors in due course.

*Schedule B payments for approval (1<sup>st</sup> July to 31<sup>st</sup> August 2020)*

Supplier	Details of Supply	Voucher Number	Amount £
Cllr Janette Hughes	Cost & expenses allowance	1022	150.00
Sage & Co	Payroll services April to June 2020	1024	93.00
<b>Total Schedule B</b>			<b>£243.00</b>

**156. FINANCIAL ACCOUNTS TO 31<sup>st</sup> AUGUST 2020 AND FORECASTS FOR THE 2020/21 FINANCIAL YEAR**

The Town Clerk referred to his and the Finance Officer's joint report (circulated with agenda) showing performance against budget and noting that:

- i) A surplus of £70,405 was forecasted for the year
- ii) £65,000 was to be transferred to the Major Projects Reserve, and £5,000 to the Elections Reserve at the end of the financial year
- iii) Further transfers might be made to the Major Projects Reserve from the General Reserve at the end of the financial year

**RESOLVED** that report was received and noted.

**157. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

**158. LAND AT CEFNDY ROAD**

The Town Clerk referred to a confidential email from Denbighshire County Council's Commercial Development Manager, Mr Gerald Thomas suggesting that Denbighshire County Council and the Town Council jointly instruct the District Valuer to assess the appropriate consideration with regard to the Land Transfer Protocol.

**RESOLVED** that the request was approved.

[Councillor T. Thomas declared a prejudicial interest in the above item due to Countryside Services being in his portfolio as a member of Denbighshire County Council's Cabinet, and took no further part in discussions or voting thereon]

**159. PROPOSED OFFICE RE-LOCATION**

The Chair of the Risk-Assessment Sub-Committee, Councillor P. Prendergast, and the Town Clerk confidentially reported that after they and the Deputy Clerk had met with Denbighshire County Council's Housing Development Manager, Mr Mark Dixon, and put five options to members for their consideration, to progress the planned re-location.

After debate, members ***RESOLVED*** that they wanted to continue with the re-location to 26 Wellington Road requesting that the wall between the proposed Chamber and ante-room be removed with the use of an RSJ, if necessary to accommodate press and public more comfortably at future meetings.

***FURTHER RESOLVED*** that the Town Clerk to call a Special Meeting of Council at 6pm on Wednesday 30<sup>th</sup> September and invite Mr Dixon to attend and provide members with a response.

**160. ADDITIONAL ITEM: CCTV**

The Town Clerk advised of grant bid being applied to by the CCTV partnership group, requiring letters of support by the town council's involved.

The Town Clerk added that Prestatyn Town Council had agreed to match fund the application by £1,000 and asked members if they too would like to match fund by £1,000 to further support the application, which, if successful, would secure the £93,000 needed to maintain and replace cameras as and when.

***RESOLVED*** that £1,000 match-funding was approved.

**161. ADDITIONAL ITEM: HIGH STREET CHRISTMAS TREE**

The Town Clerk reminded members that last year's tree was 30 feet tall and unfortunately the wind snapped the top of it off. In an attempt to prevent that happening again, he suggested a slightly smaller tree for this year.

***RESOLVED*** that the Town Clerk to order a 25 foot tree.

**162. ADDITIONAL ITEM: FUTURE COMMUNITY BONFIRE & FIREWORKS EVENTS**

The Town Clerk reported that although he had not heard from the Rhyl Fire Station Welfare and Recreation Club, he expected that this year's bonfire and display would not be going ahead due to Covid-19 rules.

He reminded members of the current arrangement with the service, in that the town council pays for the fireworks and all necessary insurance costs, and suggested a change to the arrangement from 2021 onwards, to sponsor the

event rather than partnering it, as considered and proposed by the council's Risk-Assessment Sub-Committee.

**RESOLVED** *that the suggested future sponsorship of the event was approved.*

**163. CLOSURE OF MEETING**

There being no further items of business the Mayor declared the meeting closed.

Mayor: .....

Date: .....