

At a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** held via video conference on Wednesday 1st September 2021 commencing at 6.00pm.

PRESENT

Councillor A. J. Rutherford (Chair)

Councillors B. Blakeley, J. Chamberlain-Jones, Mrs E. M. Chard, A. R. James, B. Jones, K. R. Jones, Mrs P. M. Jones, Ms J. McAlpine, B. Mellor, Mrs W. M. Mullen-James, Ms V. Roberts, Mrs M. Walker and Miss C. L. Williams.

Mr G. J. Nickels – Town Clerk
Miss H. J. Windus – Deputy Town Clerk

26. APOLOGIES

Apologies were received from Councillors Mrs J. Butterfield JP MBE, Mrs D. L. King, P. Prendergast, Miss S. L. Roberts and T. Thomas.

27. PAYMENTS AND RECEIPTS REPORT (SCHEDULE A) JULY-AUGUST 2021

The Chair referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No.	Supplier name	Amount £	Description of Goods & Services
1184	Shire Leasing	337.33	Avaya Telephone System Lease Rental 21/22 2 of 4
1185	BT	487.62	Line Rental & Maintenance & Call Charges
1186	Denbighshire CC	15,000.00	CCTV Partnership 21/22
1187	HSBC	6.50	Bank Charges 17 May to 16 June 2021
1140	Denbighshire CC	736.00	NNDR Wellington Rd Civic Offices – payment 4 of 10
1168	Benefit Advice Shop	916.66	Appeals Officer payment 4 of 12 21/22
1193	Gunsmoke Communications	1,440.00	Management Fee June 2021
1194	HMRC	2,794.69	PAYE Deductions June 2021
1195	Flintshire CC (Clwyd Pension Fund)	4,294.23	Pension contributions & deficit funding June 2021
1196	Staff Salaries	7,362.77	Staff Salaries for July 2021
1207	HSBC	6.50	Bank charges 17 June to 16 July 2021
1140	Denbighshire CC	736.00	NNDR Wellington Rd Civic Offices – payment 5 of 10
1168	Benefit Advice Shop	916.66	Appeals Officer payment 5 of 12 21/22
1208	Gunsmoke Communications	1,280.00	Management fee July 2021
1209	HMRC	2,795.09	PAYE Deductions July 2021
1210	Flintshire CC (Clwyd Pension Fund)	4,294.23	Pension contributions & deficit funding July 2021
1211	Staff Salaries	7,363.17	Staff salaries August 2021
	Total payments	£50,767.45	

Category	Description	Amount
HSBC	Interest on 7 Day Deposit	0.67
HSBC	Interest on 7 Day Deposit	0.67
HSBC	Interest on 7 Day Deposit	0.67
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.58
HSBC	Interest on 7 Day Deposit	0.58
Santander	Interest on 31 Day Notice Account	22.81
Santander	Interest on 31 Day Notice Account	23.57
HMRC	VAT Refund for Q1 April to June 2021	431.18
Denbighshire CC	Precept – Tranche 2 of 3 for 21/22	184,537.00
	Total income	£185,020.05

RESOLVED that the report was approved.

28. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to minute no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

(14th July – 25th August 2021)

Voucher No.	Supplier Name	Description of Service	Amount £
1212	Sage & Co	Payroll service April – June 2021	93.00
1213	Sioned Graham Cameron	Translation services	172.82
1214	Sioned Graham Cameron	Translation services – Rhyl Read	39.55
1215	Zoom	Annual subscription	143.88
1216	Cllr D. L. King	Mayoral expenses June 2021	85.38
1217	Design 2 Print	Printing of the 'Rhyl Read'	478.00
1218	Gunsmoke Communications	Design and distribution of 'Rhyl Read'	754.50
1219	B&M	Paper for office	28.00
1220	Canda Copying	Rental and b&w copies	283.64
1221	Canda Copying	Colour copies	71.65
1222	Viking (Office Depot Ltd)	Hand sanitizer stations for events x4	513.60
1223	Rhuddlan Charity Account	Tickets for 'Robbie' fundraiser 19/9/21	50.00
1224	BJS Solutions	ICT support contract	1,554.00
1225	Lawscience North Wales	Summer lawn treatment at Remembrance Gardens	40.00
1226	Gunsmoke Communications	Sanitiser and face masks for the September Sizzler event	62.12
1227	Bernie's Miles of Smiles	Face painter for September Sizzler event	150.00
Total			£4,520.14

Emergency & Card Payments: There were three payments made. Voucher no.1215 for £143.88, voucher no.1219 for £28.00 and voucher no.1222 for £513.60, using the corporate card.

RESOLVED that the schedule was approved for payment, and would be signed by two councillors in due course.

FURTHER RESOLVED that Standing Orders be suspended to enable the Town Clerk to respond as a matter of urgency.

29. CONSULTATION: DENBIGHSHIRE COUNTY COUNCIL – GYPSY & TRAVELLER ACCOMMODATION SURVEY

The Town Clerk reported receipt of the above survey (circulated with agenda) asking for the town council to share any relevant information members may have to assist Denbighshire County Council in identifying the level of need in Rhyl.

The Town Clerk added that the survey was not about identifying potential sites and suggested that members complete the online form individually.

RESOLVED that the Town Clerk to send the link to the survey to all members for them to submit their own responses.

30. FRIENDS OF THE COB

The Chair advised that due to Councillor P. Prendergast's absence at the meeting, Councillor Prendergast had asked for the item to be deferred.

RESOLVED the item was deferred to the next meeting of Council.

31. CORRESPONDENCE: ROYAL BRITISH LEGION – QUEEN'S PLATINUM JUBILEE

The Town Clerk reported receipt of the above (circulated with agenda) informing the town council that a fun day at Marine Lake was planned by the Royal British Legion and the Rhyl Sea Cadets to mark the occasion.

The Town Clerk suggested that the matter be referred to the council's SOP Committee, who would be meeting with DCC's Events Manager, Ms Sian Davies, in September to discuss the major events calendar, at which the possibility of joint working could be determined.

RESOLVED that the correspondence be referred to the SOP Committee for consideration.

32. CORRESPONDENCE: GARETH DAVIES MS/AS

The Chair reported receipt of the above (circulated with agenda) introducing himself to the town council.

RESOLVED that Mr Davies be invited to a future meeting of Council.

33. EXCLUSION OF PRESS AND PUBLIC

It is recommended, pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the Press and Public be excluded from the Meeting during consideration of the following items of business, on the grounds of confidentiality.

34. CIVIC SUNDAY

The Town Clerk confidentially reported the planned arrangements for the Mayor's service at St. Mary's Church on Sunday 3rd October, and that due to Covid restrictions, refreshments at the church would not be possible.

An alternative venue was therefore being sought for a suitable reception that could accommodate the restrictions and catering, which would incur additional costs beyond the usual level this year.

The Town Clerk sought the committee's authority to increase expenditure up to £1,000 from the existing budget of £500 for this year only.

RESOLVED that the increase in budget was approved.

35. ADDITIONAL ITEM: PROMENADE

The Town Clerk sought members' support in authorising the Grounds Maintenance Sub-Committee to meet with DCC officers to discuss any plans they might have to deter vehicles from parking on the green space by the Eisteddfod Stones, and whether they might benefit from additional floral displays?

RESOLVED that the Deputy Town Clerk to arrange a special meeting of the Grounds Maintenance Sub-Committee to open up discussions with DCC's Mr Tony Ward and Mr Michael Bennion.

36. ADDITIONAL ITEM: COLLECTION FOR AFGHAN REFUGEES

Councillor B. Mellor advised that his fellow ward member, Councillor T. Thomas, had asked him to raise the item in his absence, as he had been contacted by a resident who was keen to establish a collection point for families from Afghanistan who would be coming to Denbighshire, in partnership with the British Red Cross.

RESOLVED to wait until the number of families coming to Denbighshire had been confirmed and a comprehensive list of the exact items they would need to be established as determined by the British Red Cross and DCC. At which point the town council would gladly promote and support.

37. CLOSURE OF MEETING

There being no further items of business the Chair declared the meeting closed.

Chair:

Date: