

At the hybrid **MEETING of COUNCIL** held at 6.00pm on 19th November 2025 at the Town Hall.

PRESENT

Councillor A. Walker (Mayor)

Councillors M. Blackwell, Mrs J. Butterfield JP MBE,
Mrs J. Chamberlain-Jones, Mrs S. Connolly, Mrs E. M. Chard, S. Feeney,
A. R. James, K. R. Jones, J. Kenney, Mrs D. L. King, Ms J. L. McAlpine,
W. Price, Mrs V. Roberts, A. R. Rutherford and Miss C. L. Williams

Mrs H. J. Mead – Town Clerk
Mrs T. A. Jones – Deputy Town Clerk
Mrs R. A. Wheatley – Comms, Grants and Admin Support Officer

94. OPENING OF MEETING & APOLOGIES

Apologies for non-attendance were received on behalf of Councillors Mrs J. M. Evans, Ms R. Roberts and D. Simmons.

The Mayor welcomed all to the meeting.

95. DECLARATIONS OF INTEREST

The Mayor asked if members had any personal and/or prejudicial interests to declare with regard to any of the business to be considered on the agenda?

Councillor A. R. James declared a personal interest in agenda item number 13 (Presentation: Mr Noah Robinson – Tourism) as he meets regularly with Mr Robinson to discuss ward related issues.

96. DECLARATION IN THE OFFICE OF COMMUNITY COUNCILLOR

The Town Clerk formally declared a vacancy in the office of Community Councillor for the Rhyl Cefndy Ward, and advised that a notice would be published inviting ten electors to request an election be held.

If this requirement is not met, then the vacancy could be filled by way of co-option.

RESOLVED that the information was noted.

97. MINUTES

Meeting of Council - 15th October 2025 - Min Nos. 76-93

Proposed by Councillor A. R. James and seconded by Councillor E. M. Chard and **RESOLVED** as a correct record.

Meeting of Planning - 15th October 2025 - Min Nos. 15-18

Proposed by Councillor Miss J. L. McAlpine and seconded by Councillor Mrs E. M. Chard and RESOLVED as a correct record.

To Confirm or otherwise:

Special Finance & General - 29th October 2025 - Min. Nos. 1-5
Purposes Committee

Proposed by Councillor A. J. Rutherford and seconded by Councillor A. R. James and RESOLVED as a correct record and confirmed for action.

98. MAYOR'S REPORT

The Mayor submitted details of the events he and the Deputy Mayor had attended over the past month (circulated with agenda). The Mayor made particular reference to the town's Remembrance Sunday Service this year and was pleased to see such a good turnout.

RESOLVED that the report was received.

99. PAYMENTS AND RECEIPTS REPORT MAY 2025 (SCHEDULE A)

The Mayor referred to the Town Clerk's report (circulated with agenda) detailing the schedule of payments made and income received.

Voucher No	Supplier Name	Amount £	Description of Services Provided
2088	BT	87.06	BT Town Hall - System Rental Phones
2089	BT	378.00	Town Hall Broadband Services
N/A	Tesco	3.00	Mobile Phone Insurance
N/A	Tesco	9.00	Mobile Phone
2098	O2	21.60	O2 Line Rentals and Phones
1999	Denbighshire CC	838.00	NNDR for Civic Offices WRCC - Payment 7 of 10
2093	RTC Staff	10,527.87	Net Pay for 4 Staff Oct 2025 & Back-Pay
2091	HMRC	2,989.43	PAYE for Sept 2025
2092	Clwyd Pension Fund	3,178.79	Pensions Contributions for Sept 2025
2034	Benefits Advice Shop	1,255.83	Benefits Appeals Officer 6 of 12 for 2025/26
N/A	Tesco	3.00	Mobile Phone Insurance
2096	Denbighshire CC	18,630.00	CCTV Contribution 25/26
2100	BT	87.06	BT Town Hall – System Rental Phones

	Total Payments	38,008.64	
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Category	Description	Amount £
Santander	Interest on 31 Day Notice Account	199.11
HSBC	Interest on 1 month Deposit	973.15
HMRC	VAT Refund for Q2 (July to Sept 2025)	3,955.24
	Total Income	5,127.50

RESOLVED that the report was approved.

100. AUTHORISATION OF PAYMENTS/ADDITIONS TO APPROVED SUPPLIERS LIST (SCHEDULE B)

Further to min.no.143 of the meeting of Council held on 15th March 2017 and in accordance with the council's adopted financial regulations, the Chair referred to the Town Clerk's submitted schedule B (a list of non-regular payments to be released over the coming month) (circulated with agenda).

Voucher	Supplier	Details of Supply	Amount £
2098	Rhyl & District Musical Theatre	3 x Tickets for Rock of Ages 21 November 2025	£60.00
2105	Denbighshire CC	Civic Offices, WRCC – Service Charges Quarter	£3,873.00
2106	BJS Solutions	Remote Access Software for 1 Employee	£58.88
2107	North Wales Tourism	Contribution to Tourism Info Centre Rhyl	£16,200.00
2108	James Hallam Insurance	Aviva Commercial Policy – Renewal 1 November 2025	£5,590.25
2109	James Hallam Insurance	Aviva Travel and Accident Policy – Renewal 1 Nov 2025	£483.99
2110	Pottles Premier Plants Ltd	Winter Plants 25/26	£1,370.52
2112	Sage & Co	Payroll Services Q2 July to Sept 2025	£113.40
2113	Core Highways (Regions) Ltd	Road Closure & Diversions for Remembrance Sunday	£1,710.00
2114	Denbighshire CC	1 x Ticket for Chairmans Charity Event 21 Nov 2025	£12.00
2115	Amazon	Laminator for Office	£56.09
2116	Cllr R Roberts	Cost & Expense Allowances 2025/26	£208.00
2117	Scottish Power	Electricity Supply (Standing Charge) for Illuminations Electricity Supply	£30.49
2118	Denbighshire Leisure Ltd	Catering for Remembrance Sunday	£795.00
2119	Amazon UK	Laminator for Office	£26.48

2120	Canda Copying Ltd	Copier Rental	£259.32
2121	Canda Copying Ltd	Copier Charges	£151.12
2122	Sandra Williams	Translation Services	£179.12
2123	Gwasg	Printing 200 A5 Order of Service Booklets	£195.00
2124	Denbighshire CC	Investigate and Repair Faulty Lights @ Remembrance Gardens	£242.82
2125	Blachere Illumination UK Ltd	New Lights for Town Hall	£6,757.44
2126	St John's Ambulance	Donation for Remembrance Sunday First Aid Provision	£130.00
2127	Salvation Army Band	Donation for Remembrance Sunday Band	£50.00
2128	Barry Hamilton	Photographs for Annual Council Meeting / Mayor	£145.00
	Total Schedule B		£38,697.92

RESOLVED that the schedule was approved for payment and signed by two councillors.

101. ONE TONNE CHALLENGE

The Mayor reported receipt of correspondence from Cheshire schoolboy, Thomas Morgan, challenging the council to collect a tonne of litter (circulated with agenda), for members' consideration.

Members praised Thomas' enthusiasm and ideas and referred to current litter picking initiatives already being held in Rhyl at the Botanical Gardens, Surfer's Against Sewage Million Mile Clean and the Plastic Free Schools Initiative which also focuses on reducing and reusing.

Members did not want this particular project to detract from those already underway, and added that Rhyl did not have the scale of infrastructure to accept Thomas' challenge that other larger authorities he had worked with had.

Councillor K. R. Jones suggested that Thomas would be warmly welcomed along to take part in one of Rhyl's initiatives.

RESOLVED that the Town Clerk to respond to Thomas to explain the above and to extend an invitation to join one of the town's litter picking events next Spring.

102. APPOINTMENT OF REPRESENTATIVE TO THE NORTH & MID WALES ASSOCIATION OF LOCAL COUNCILS

The Town Clerk referred to Councillor A. R. James' resignation as one of the three council representatives on the organisation, due to competing commitments, and invited nominations for a replacement.

The Town Clerk reminded members that Councillor Ms V. Roberts was currently a substitute representative, and therefore asked Councillor Roberts if she would like to take Councillor James' place?

Councillor Mrs J. Chamberlain-Jones (another representative) also reported that reluctantly, she was no longer able to commit to the position, and would also like to step down.

Members thanked Councillor Chamberlain-Jones for her dedication to the position for a significant number of years.

RESOLVED that Councillor Roberts was appointed as Councillor James' replacement, Councillor J. Kenney as Councillor Chamberlain-Jones', and Councillor Chamberlain-Jones and Councillor Mrs S. Connolly as substitutes.

103. APPOINTMENT OF REPRESENTATIVE TO THE RHYL NEIGHBOURHOOD BOARD

The Town Clerk advised of Councillor A. J. Rutherford's resignation from the board, due to increased work commitments, and invited nominations for a replacement.

Councillor Rutherford provided an update on the work and progression of the board, and offered to provide a handover to his replacement.

RESOLVED that Councillor M. Blackwell was appointed.

[Councillor Mrs S. Connolly left the meeting at this point in the meeting]

104. QUESTION TIME

There were no questions from the member of public present.

105. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that the Press and Public be excluded from the Meeting for consideration of the following items of business in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960, on the grounds of confidentiality.

106. PRESENTATION: MR NOAH ROBINSON – TOURISM

The Mayor welcomed Mr Robinson to the meeting and invited him to address members.

Mr Robinson shared his views and ideas on Rhyl's current tourism offer for members' consideration, and invited them along to his facilities for a further insight.

***RESOLVED** that the Town Clerk to provide Mr Robinson with an update on the council's priorities for 2026 and beyond, following a planned workshop for councillors and officers in January.*

107. COMMUNICATIONS, GRANTS & ADMIN OFFICER, MRS RACHAEL WHEATLEY

The Town Clerk referred to hers and the Comms, Grants & Admin Officer's report (circulated with agenda), advising of a review of the town council's website.

Mrs Wheatley reported that its design and content was in need of significant updating and that she had gone out to three companies for quotes to carry out the work, which were included in the report, for members consideration.

***RESOLVED** that the quote from Delwydd was members' preferred choice and a spend of up to £4,000 was approved from the IT and contingency budgets.*

108. MEMBER'S ITEM: WICKED WALES

Councillor Mrs J. Butterfield sought members' support for a financial contribution to a film being made by Wicked Wales, that would be entered into the International Youth Film Festival Competition in 2026, based on a book written by a local resident.

***RESOLVED** that Wicked Wales be invited to a future meeting to provide a presentation on the film.*

[Councillor Miss C. L. Williams declared a personal and prejudicial interest in the item due to her being a cast member for the production, and vacated the meeting taking no further part in discussions or voting thereon]

109. HONORARY FREEMAN/FREEWOMAN POLICY

The Town Clerk referred to her confidential report (circulated with the agenda) to approve the annual policy and advised that to date no nominations had been received.

The Town Clerk added that members should advise her of nominations before the December meeting of Council.

RESOLVED that the policy was approved.

110. REQUEST FROM DARREN MILLAR MS

The Town Clerk reported receipt of correspondence from Mr Darren Millar MS (circulated with the agenda), asking the town council to consider receiving a gift from the Ukrainian town of Korystyshiv, with a view to exploring the possibility of twinning with the town.

RESOLVED that the request be declined at this time, as the council is in the process of prioritising its efforts and associated funds to best meet the needs of Rhyl and its residents, but thanked Mr Millar for his consideration and expressed their wish for an end to the conflict for the people of Korystyshiv and Ukraine.

111. CLOSURE OF MEETING

There being no further items of business, the Mayor declared the meeting closed.

Mayor:

Date: